



Faculty Senate Executive Committee Meeting

2 pm, Virginia Martin-Howard Boardroom, School of Music

Minutes of the Aug 2, 2023 Meeting

I. Call to Order: Bazayev called the meeting to order at 2:01 pm.

II. Roll Call

Present: : Inessa Bazayev (President), Daniel Tirone (Vice-President), Parampreet Singh (Secretary), Meredith Veldman (Secretary), Kevin Ringelman (Member-at-Large), Tricia Cobb (Administrative Assistant)

Absent: Mandi Lopez (Past President), Kyla Kazuschyk (Member-at-Large)

III. Public Comments: None

IV. FSEC Minutes Approval from 29 June 2023: Ringelman moved to approve. Veldman abstained. Passed by majority vote.

V. President's Updates:

- Concerns over different versions of webpages on Registrar's website for Courses and Curricula and ASH committees when compared with Faculty Senate website. Internet search tends to ignore the above committee webpages linked with Faculty Senate website. Bazayev discussed the issue with University Registrar Clay Benton and a resolution is in progress. FSEC recommended that Registrar's website should link to above committee websites on Faculty Senate webpage and vice versa. Cobb has been requested to be official liaison in this process. Further, some standing committee websites need updates, in particular for the ASH committee.
- Parking permits for FSEC members are being distributed. Parking fee will be deducted from pay checks.
- The provost's office is planning a reception for Faculty Senate after the first meeting.
- Bazayev and Tirone will start biweekly meetings with Provost Haggerty from 8/18/23.
- Bazayev and Tirone met with Senior Vice Provost Jane Cassidy and Assistant Vice Provost for Policy & Administration Landry to discuss the process by which revisions are made to various policy statements and permanent memoranda. The goal is to implement best practices for LSU learning from other universities.

VI. New Business

- **FSEC Meeting Schedule:** Cobb will send a Doodle poll to fix the time for FSEC meetings. The next meeting will be on 8/9/23 at 12:30 pm.
- **Budget for FS Guidebook:** The guidebook has changed significantly from the previous year in particular regarding bylaws and flowchart for administration. FSEC requested Cobb to find out the cost for printing 100 guidebooks. Tirone moved to postpone the approval of the budget after we receive an estimate. Passed unanimously.
- **New Senator Orientation Lunch:** Was started last year and met with great success. Planned after the first Faculty Senate meeting at the Club at Union Square. Cobb requested to send a Doodle poll to new senators and FSEC members.
- **AI Guidelines Communication with Faculty:** Vice Provost for Academic Programs Bach requested Bazayev to be on a task force. Deborah Goldgaber (LSU Ethics Institute), Golden Richard (Computer Science and Engineering) and Leslie Tuttle (History) were other faculty members. Task force charged to provide AI related guidelines to faculty before the Fall semester. The task force completed their assigned task and will send helpful information to faculty across LSU using Faculty Senate Broadcast email. Ringelman and Veldman expressed various concerns about how to handle challenges from AI in LSU education mission. Need for an ongoing task force on these matters recognized by FSEC. Tirone moved to form a joint committee with administration to oversee AI matters. Passed unanimously.
- **COVID Committee:** For various reasons the activity has slowed down. Tirone moved to discharge the committee of its responsibilities, thanked the members for their service and invited the chair to submit a final report of the committee's activities if they desire to do so. Passed unanimously.
- **Faculty Health and Safety Committee:** Tirone motivated an important need for a committee on health and safety issues on LSU controlled spaces dealing with teaching and research with the following charge:
 - 1) To identify potential threats to faculty, staff and student health and safety in spaces on campus where teaching and research occur and to work with the appropriate administrative units on campus to remove the threat;
 - 2) to keep the Faculty Senate Executive Committee apprised of potential threats to the health and safety of the campus community and refer matters that cannot be satisfactorily resolved by the committee with the cooperation of the administration to the Faculty Senate Executive Committee for further action.After a discussion on the scope of the committee by FSEC, Ringelman moved to postpone approval of this committee till the next meeting. Passed unanimously.
- **Strategy regarding Budget:** Veldman asked Singh and Tirone about what they learned about budget analysis in the AAUP Summer Institute. Both replied that they need more time to understand LSU's financial health. Bazayev mentioned that student health insurance

initiative is not having a smooth start because of lack of clarity on coverage and the underlying process. Tirone moved to invite the Chair of Graduate Council and the President of Graduate Student Association in the next FSEC meeting for a discussion on the issue of student health insurance. Passed unanimously.

- **Strategy regarding Academic Programs Abroad:** Veldman expressed concerns over a new faculty having to pass through a terrible time with about 20 LSU students in Paris where the building to host their academic program was burnt down. In contrast to the prompt help offered by Kent State to its faculty and students in Paris, seemingly no one from LSU's upper administration responded to this new faculty's concerns and hardships. FSEC expressed serious concerns with this incident. Tirone moved to commit this matter to the internationalization committee to investigate the matter and to clarify LSU's emergency guidelines. Passed unanimously.

VII. Adjournment

Tirone moved to adjourn at 3:25 pm. Passed unanimously.